

ELLICOTT MILLS MIDDLE SCHOOL

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September 24, 2018

Dear Parents/Guardians of Eighth Grade Students:

Attached you will find a Student Permission Form for the upcoming 8th grade field trip to the Smithsonian Museums along the Mall in Washington, DC on Thursday, October 18, 2018. Students will have an understanding of how scientific discovery, innovation, and history impact, enhance, and complicate our lives.

We are in need of parent chaperones for this trip. If you are interested and available to join us on October 18, please check the appropriate box and include your cell phone number on the Student Permission Form. Another feature of the field trip policy is the Chaperone Responsibility Form. Please read it closely and indicate that you have read and understand the responsibilities of chaperoning on the bottom of that form only if you are interested in chaperoning. In the event we receive more parent volunteers than we can accommodate, we will hold a lottery to select parent chaperones. Chaperones will also need to pay \$15.00 to attend. Please do not send in a check or use the Online School Payment (OSP) option until you have been notified that you have been selected to chaperone the trip.

The \$15.00 fee for students and parents includes the cost of bus transportation to DC. We recommend you pay using our Online Student Payment (OSP) option. Please see our website (emms.hcpss.org / Resources).

Students may bring money for lunch or a bagged lunch. Students who bring their own lunch are required (by the museum) to have it in a backpack. Students may purchase lunch at the Museums' Food Courts. Our school dress code applies.

Additional specific information about the trip will be sent home with students closer to October 18th.

The following items are due **NO LATER THAN MONDAY, OCTOBER 1, 2018 in a sealed envelope labeled with your child's name. No staples please.**

- ✓ Detached signed Student Permission Form
- ✓ OSP Payment on our school website : emms.hcpss.org/resources, OR
- ✓ If paying by check, \$15.00 check payable to EMMS with phone number and child's name on the memo line

We appreciate your cooperation in getting the completed **Student Permission Form** and payment no later than **Monday, October 1st to your child's homeroom teacher. Please be sure to complete and sign all required documents included in this packet.**

Sincerely,
8th Grade Team

Attachments: Student Permission Form
Chaperone Responsibility Form